## Staggered Renewal and Continuing Medical Education (CME) Chart

<table>
<thead>
<tr>
<th>First Initial of Licensee’s Last Name</th>
<th>License Expiration Date</th>
<th>CME Cycle</th>
<th>CME Hours Needed</th>
<th>Month and Year Renewal Notice Generated for Mailing</th>
</tr>
</thead>
<tbody>
<tr>
<td>A-B</td>
<td>7/1/17</td>
<td>4/2/15 - 4/1/17</td>
<td>100 hours (40 Cat. 1)</td>
<td>JAN 1 ODD YR</td>
</tr>
<tr>
<td>C-D</td>
<td>4/1/17</td>
<td>1/2/15 - 1/1/17</td>
<td>100 hours (40 Cat. 1)</td>
<td>OCT 1 EVEN YR</td>
</tr>
<tr>
<td>E-G</td>
<td>1/1/17</td>
<td>10/2/14 - 10/1/16</td>
<td>100 hours (40 Cat. 1)</td>
<td>JUL 1 EVEN YR</td>
</tr>
<tr>
<td>H-K</td>
<td>10/1/16</td>
<td>7/2/14 - 7/1/16</td>
<td>100 hours (40 Cat. 1)</td>
<td>APR 1 EVEN YR</td>
</tr>
<tr>
<td>L-M</td>
<td>7/1/16</td>
<td>4/2/14 - 4/1/16</td>
<td>100 hours (40 Cat. 1)</td>
<td>JAN 1 EVEN YR</td>
</tr>
<tr>
<td>N-R</td>
<td>4/1/16</td>
<td>1/2/14- 1/1/16</td>
<td>100 hours (40 Cat. 1)</td>
<td>OCT 1 ODD YR</td>
</tr>
<tr>
<td>S</td>
<td>1/1/18</td>
<td>10/2/15 - 10/1/17</td>
<td>100 hours (40 Cat. 1)</td>
<td>JUL 1 ODD YR</td>
</tr>
<tr>
<td>T-Z</td>
<td>10/1/17</td>
<td>7/2/15 - 7/1/17</td>
<td>100 hours (40 Cat. 1)</td>
<td>APR 1 ODD YR</td>
</tr>
</tbody>
</table>

### Continuing Medical Education (CME) Requirements:

**Need:** 100 CME Hours in a 2 year cycle

- **Category I:** 40 hours
- **Category II:** 60 hours

- CME Cycles are for 2 years, it must be completed 3 months before their expiration date.
- Residency and fellowship earn 1 CME Category I per week.

#### Category I:

- Pre-approved Accredited CME Courses where a certificate is granted for completion of courses.

  - **Examples of Category I:**
    - On-line CME Course; all 100 Category I CME’s may be earned from online courses.
    - Accredited agencies include: AMA, AOA, ACCME, AAFP, CPME, OHFAMA, most specialty boards, and hospitals.

#### Category II:

- No certificate is granted for completion of course and/or Non-accredited CME courses.

  - **Examples of Category II:**
    - Reading medical articles
    - Medical journals
    - Attending medical lectures
    - Teaching Interns in physician’s office

#### Audits:

- Physicians are selected at random for auditing CME hours. Information can be faxed or scanned to the following:
  - Fax Number: 614-644-1464
  - Email: med.renewal@med.ohio.gov

  *Make sure the CME logs that are provided with audits are signed by the physician.

#### Additional Information:

- Detailed information about CME requirements for your renewal is available on the Board’s website at [http://med.ohio.gov/](http://med.ohio.gov/) by selecting the license type under the Renewal & CME tab. There is a Continuing Education and Continuing Education Booklets section to further assist you.