

**MINUTES OF THE COSMETIC THERAPY
ADVISORY COMMITTEE**

Call to order: Mr. Wayda called the meeting to order at 9:10 AM on Wednesday, February 19, 2003.

Committee members present: Earl Butcher, Mary Solanics, Gayle Petty, and Vickie Mickey

Committee members absent: Jeanne Sweeney

Guests present: Ron Anderson, Cindy Watkins Lorain Community College

Staff members present: Mark Wayda, Kay Rieve, Shannon Baldwin

I. Minutes Review and Approval

Mr. Wayda asked if there was any objection to approval of the minutes for the CTAC meeting of August 21, 2002. There being no objections, the minutes were approved.

II. Rules Review: 4731-1-17, 1731-1-19 and 4731-1-24; Chapter 5

The next topic discussed was the adoption of Administrative rules 4731-1-17, 4731-1-19, and 4731-1-24. These rules were adopted by the Board at the February meeting, and will be effective February 28th, 2003. Mr. Wayda noted that 4731-1-19 was more of an issue with the Massage Therapy schools because of the large number of schools relative to the number of CT schools, but it also applies to the Cosmetic Therapy schools. Mr. Wayda also reminded the committee of the Chapter 5 exam rules, which were adopted effective September 30, 2002. The committee was instructed to e-mail Mr. Wayda with any questions regarding any of the rules.

III. School Issues

The next topic of discussion was the proposed Cosmetic Therapy curriculum rule, 4731-1-09. The current rule, 4731-1-16, included requirements for both Massage therapy and Cosmetic Therapy in the same rule. The MTAC and the board agreed that the two branches should have separate rules. Mr. Wayda discussed the ethics requirement in proposed rule 4731-1-09 (A)(2)(c). MTAC looked at this due to a perceived increase in ethics, substance abuse and sexual boundary complaints received by the board, and the board required that these issues be addressed.

Also, regarding proposed 4731-1-09(E), the MTAC wanted to include off-site clinical activities for the massage therapists. Mr. Wayda asked the committee to comment on whether this is something they would want for the CT students.

Mr. Butcher commented that he saw several problems with this concept. He questioned what quality of education would be offered, were the off-site offices inspected or approved, were the monitors qualified to teach, and would the off-site centers be approved by the State Proprietary Board, or the Medical Board?

Mr. Wayda said the Board would not inspect these centers because the board does not inspect any schools or facilities. He explained the provision was to allow only a limited portion of the clinical training in this type of setting, and would not replace the clinical work done in the schools. The facility would probably enter into an agreement with the school, and this off-site experience would not be required of any school.

Ms. Mickey also questioned how the school would be assured of a quality experience for the students.

Mr. Anderson commented that specific outcomes and accreditation requirements would help control the situation. The students would also report back if they had an unpleasant experience. The school would not want to be affiliated with a sub-par practitioner.

Regarding the increase of hours from 600 to 750 hours and the specific percentage breakdown, Mr. Anderson was concerned that Medical Board rules may cause a conflict at Lorain Community College with courses required by the Board of Regents. The Board of Regents has an upper limit of hours that can be required for approved programs in certain categories, and the 750 hour requirement would push LCC beyond that limit. Mr. Butcher indicated a concern that the rules are supposed to be directed toward public protection not limited by the administrative needs of a particular school. Mr. Wayda agreed that the protection of the public was the primary mission of the board, but indicated that he would be concerned with establishing a requirement that was in conflict with what another state agency already had established. Should it be required, future iterations of the curriculum rule might still go to 750 hours.

After a lengthy discussion, the committee determined that the hours would be changed to 700 total hours in order to allow compliance with Ohio Board of Regents standards. Mr. Butcher saw no problem with this, because his program already teaches 705 hours, and he doesn't have the same type of restrictions under the Proprietary Board.

* Per the discussion, 4731-1-09(A)(2)(b) will be changed to add the words "infection control and hygiene". Under 2 (a) the number will change from 325 to 300, and 2(b) will change from 325 to 300. Under 4731-1-09 (E) Mr. Wayda agreed to draft new language regarding maintaining school records and an audit option, otherwise, this provision will remain the same.

Mr. Wayda advised the committee that there would be draft rules in the near future regarding Distance Learning, and to distinguish Distance Learning from home study. The board's goal is to have quality, hands-on education for all the limited branch students.

IV. Report on the CT Exam

Mr. Wayda asked Ms. Rieve to give a short report on the last exam. It was reported that 8 people took the exam, 5 passed the entire exam, 2 failed the practical portion and 1 failed the written portion. Four of the candidates were recent graduates, and four had taken the examination before.

Mr. Wayda asked Ms. Rieve to draft an outline of what subjects are covered on the exam, much like the outline available on the Massage Therapy sub-web. The outline should include the subjects or topics, an explanation of what is included in the topic area and the approximate number of questions asked of each topic. A separate outline could be drafted regarding the practical exam. These materials will be compiled and prepared for the April CTAC meeting.

V. CTAO

Ms. Mickey asked that the CTAC committee come to the CTAO meeting on Sunday, September 21, 2003, to discuss issues the committee is working on and engage in a panel discussion with the membership.

VI. Adjournment

The meeting adjourned at 12:15 p.m.

I certify that these are true and accurate minutes of the February 19, 2003 meeting of the Cosmetic Therapy Advisory Committee.



Mark Wayda (for the Committee)